

1. Organisation

1.1	Chairperson and name of institute	
	Monika Hilgert Bundeskriminalamt Wiesbaden, Germany Monika.hilgert@bka.bund.de	<input type="checkbox"/>
1.2	Composition of the Steering Committee (incl. name of institutes):	
	- Axel Glaeser, Vice Chair/Webmaster, Swiss Federal Office of Police, Switzerland, axel.glaeser@fedpol.admin.ch	<input type="checkbox"/>
	- Joanne Fish, Identification Subgroup Chairperson, Serious and Organised Crime Agency, United Kingdom, joanne.fish@soca.x.gsi.gov.uk	<input type="checkbox"/>
	- Miroslav Berka, Detection Subgroup Chairperson, Institute of Criminalistics, Czech Republik, m.berka@email.cz	
	- Didier Meuwly, Treasurer/QCC, Netherlands Forensic Institute, Netherlands, d.meuwly@nfi.minjus.nl	
	- Lena Hallberg, Swedish National Laboratory of Forensic Science, Sweden, lena.hallberg@skl.polisen.se	
	- Kaja Dalen Krogsaeter, Ordinary Member, National Criminal Investigation Service, Norway, kaja.krogsater@politiet.no	
	- Aldo Mattei, Ragruppamento Carabinieri Investigazioni Scientifiche, Italy, Aldo.Mattei@carabinieri.it	
1.3	Working Group subgroups	
	- Detection Subgroup	<input type="checkbox"/>
	- Identification Subgroup	<input type="checkbox"/>
1.4	Composition of the Working Group	
	number of members: 71 number of associated members: 24 name of institutes represented by the associated members: s. attached list	

1.5 Annual Meeting 2010

place: De Lindenhof, Delft, Netherlands, hosted by the Netherlands Forensic Institute

dates: 22.- 24.09.2010

number of attendees: 79



number of ENFSI member laboratories represented: 35

number of other institutes represented: 8

meeting highlights (s. attached program):

- Quality Session with presentation and discussion concerning the landscape regarding accreditation in the fingerprint field
- R&D Session with general and specific topics about fingerprint detection methods and the AFIS process
- Presentations from invited speakers concerning successful failure, interdisciplinary forensic investigation and Bayesian networks
- Workshops (s. no. 4 E&T)

1.6 Changes to the Terms of Reference:

none

1.7 Funded Projects by ENFSI:

none

1.8 Funded Projects by third parties e.g. EU

1.9 Networking/Collaborations with other organisations

- IAI: Invitation of a small delegation to next Annual meeting to participate to a discussion with the Steering committee (preferably just before the meeting starts) to determine what are the possible common interests between the 2 organizations, for example:

- Quality assessment/improvement (standards for accreditation, good practice for detection and identification)
- Competence assessment/improvement (standards for certification, education and training)
- Methodology (guidelines, standards for identification)
- R&D (detection and identification)

2. Quality Assurance

2.1	QCLG member (incl. institute):	
	- Didier Meuwly, Netherlands Forensic Institute, NL	□

2.2 Best Practice Manuals

2.2.1	Available Manuals
	Conceptual revision of last draft version

2.2.2	Report on activities in 2010:
	Establishment of an official project group for the revision and new conception of the Good Practice Manual consisting of 4 persons (Paul Chamberlain(UK), Kaja Krogsaeter (NO), Katrina Lever (UK), Anko Lubach (NL))

2.2.3	Plans for 2011	Deadline to achieve	Responsible person for action
	Review manual to date	November 2010	Project Group
	New chapter conception	December 2010	Paul Chamberlain
	Chapters written	July 2011	Project Group and different volunteers
	Review of new draft	August 2011	Working Group members

2.3 Collaborative Exercises

2.3.1	Collaborative Exercises organised in 2010
	Aim of exercises:
	- Detection Subgroup: <ul style="list-style-type: none"> - collaborative exercise was distributed at Annual Meeting 2010 - 32 participants - search for fingerprints on a kind of special paper - dead line to send results to Cor Smakman, KLPD/DNIS Zoetermeer/NL, 1st of November 2010 - evaluation expected 2011
	- Identification Subgroup: <ul style="list-style-type: none"> - first CE (EICE-2010) for the ID Subgroup was carried out not designed as a proficiency test but a CE due to the fact that different working group members are applying different national identification standards (e.g. non-numerical versus numerical standard) - CE took place between January and June 2010 - organised by the Federal Office of Police in Switzerland, supported by the University of Lausanne (CH) - 29 institutes from 21 countries participated with an impressive return rate of 100 %

Five ten-print cards of suspects and 15 marks were sent out to the participants including the request to process the material according to the local SOPs. Independent of the number of latent print examiners which worked on this task, only one consolidated answer per organisation was sent back and assessed. For each mark, this answer included the following information:

- Degree of complexity.
- Is there sufficient information for a comparison?
- If applicable, result of the comparison based on the local standard: identification, exclusion or inconclusive.
- In case of an identification, information of person and finger/area of palm.

2.3.2 Summary of the results from the Collaborative Exercises in 2010 and consequent actions

The analysis of the EICE-2010 showed the following results:

1. Some participants (6 out of 29) returned answers with partly contradictory information. Discussions showed that the definitions and questions left some unexpected room for interpretation. This will be improved in an upcoming exercise.
2. There were no false identifications made. Even though, the exercise was not designed to force this kind of error.
3. 8 participants returned the correct results for all 15 marks.
4. 7 participants had at least one false exclusion. Overall, 14 marks were excluded incorrectly. One participant excluded 4 marks incorrectly.
5. 18 participants had at least one missed identification. Overall, the identification of 51 marks was missed. Three participants missed 5 identifications each.

These results were presented and discussed during the identification workshop of the Fingerprint Working Group's annual meeting. We concluded that there is a high demand for additional training and harmonisation in the field of fingerprint identification on national as well as on international level. Moreover, some valuable inputs were given to improve and strengthen the organisational part of the exercise.

2.3.3 Plans for 2011	Deadline to achieve	Responsible person for action
- Evaluation of CE of Detection Subgroup	June 2011	Cor Smakman
- Start to prepare the next CE for 2012 assuming that the ongoing efforts to improve the quality in fingerprint identification will show fruitful results	End of 2011	Chairperson ID Subgroup and WG members

2.4 Proficiency Tests

2.4.1 Report on activities in 2010

Aim of test:

2.4.2	Summary of the results from the Proficiency tests in 2010 and consequent actions
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2.4.3	Plans for 2011	Deadline to achieve	Responsible person for action
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2.5 Other Quality Assurance activities

2.5.1	Report on activities in 2010
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A QCC session was organized during the annual meeting. After several years of vacancy there is a new QCC correspondent within the group. The activities of the QCC-QCLG committee have been presented to the group again. Then the session focused on the development of the interactions between the ENFSI-EFPWG and the ENFSI-QCC in order to improve the quality of the work in general (activities related to the best practice manual) and to the accreditation in particular. The importance of the last topic rises within the group due to the Swedish and Spanish Initiative and the deadline of 2015 for all forensic fingerprint providers to be accredited. A discussion with the participant has been organized in order to raise the awareness about the topic of accreditation. It showed the interest and the knowledge existing in the group about this topic.

2.5.2	Plans for 2011	Deadline to achieve	Responsible person for action
	The next step will be to create momentum within the group in order for the accredited lab to offer support to the non-accredited labs.	July 2011	Didier Meuwly

3. Communication

3.1 ENFSI Website

3.1.1	ENFSI Website editor (incl. institute):		
	- Axel Glaeser, Swiss Federal Office of Police		□

3.1.2	Report on activities in 2010		
	- Website update		
	- Attempts to solve problems with ENFSI web master		

3.1.3	Plans for 2011	Deadline to achieve	Responsible person for action
	- Solve problems with website	April 2011	Axel Glaeser
	- Initiate installation of visitor counter	January 2011	
	- Upload presentations from annual meetings	September 2011	

3.2 WG Newsletter

3.2.1	Editor (incl. institute):		new since 2010
	- Monika Hilgert, Bundeskriminalamt Wiesbaden, Germany		□

3.2.2	Report on activities in 2010		
	- Two issues of Newsletter circulated to membership with information concerning WG organisation, Annual Meeting and news (s. attachments)		

3.2.3	Plans for 2011	Deadline to achieve	Responsible person for action
	- Edition of at least two newsletters	August 2011	Monika Hilgert

3.3 Other communications issues

3.1.2	Report on activities in 2010		
	- Circulation of requests from WG members concerning case work, accreditation etc. via email		
	- Distribution of interesting news from different organisations		


3.1.3	Plans for 2011	Deadline to achieve	Responsible person for action
	- Proceed with exchange of information concerning actual casework		Chairperson
	- Distribute news from magazines, conferences etc. via email		all members via Chairperson or Secretary

4. Education and Training

4.1 Guidelines

4.1.1 Available Guidelines		
- General guidelines contained within draft GPM		
4.1.2 Report on activities in 2010		
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4.1.3 Plans for 2011	Deadline to achieve	Responsible person for action
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4.2 Workshops and training

4.2.1 Report on activities in 2010	
<p>- Full day Detection Workshop on fluorescence techniques at Annual Meeting with 37 participants from 30 different institutes (25 ENFSI member institutes) took place at the NFI.</p> <p>During the morning session news concerning documentation of fingerprints, use of forensic light sources and search for bloody fingerprints were presented by both members and guest speakers.</p> <p>The afternoon session organised in the Field Lab of the NFI was focused on practical work on trace evidence.</p> <p>Main topic was the self fluorescence of fingerprints, eye adaption to darkness while working with fluorescence, differences between various forensic light sources and the use of fluorescence methods to detect fingerprints on tape and in blood.</p>	
	
<p>- The full day identification workshop was attended by 32 participants. As in previous years, participants were sent 3 comparison exercises as homework, which they were expected to complete prior to attending the annual meeting.</p> <p>The identification workshop consisted of a mixture of presentations and practical exercises utilising the homework.</p> <p>The facilities available at the NFI offered an unprecedented opportunity to give individual practitioners hands-on access to new and innovative computer-based applications.</p> <p>Christophe Champod from the University of Lausanne presented the PiAnOS (Picture Annotation) system. He delivered training which was then applied to</p>	

the homework comparison exercises during a hands-on practical session. There was a joint presentation from representatives of the KLPD and the NFI on the WOVI probabilistic tool. Individuals gained hands-on experience by inputting dactyloscopic features and running the application to generate the likelihood ratios.

The homework comparison exercises were discussed within smaller groups and the conclusions presented, mirroring the ITP (Investigating Team of Practitioners) process of the FFAC (Fingerprint Forensic Advisory Committee).

The results and feedback from the identification subgroup collaborative exercise were presented.

Updates and discussions took place on the SWGFAST meeting and the FFAC project, for which papers had been previously circulated.

In response to feedback from previous years, time was allocated for discussion around each element of the workshop.



4.2.2	Plans for 2011	Deadline to achieve	Responsible person for action
	- Detection Workshop during Annual Meeting 2011, potential topic Vacuum-metal-deposition	September 2011	Miroslav Berka
	- Identification Workshop during Annual Meeting 2011, topic to be defined	September 2011	Joanne Fish

5. Research & Development

5.1	R&D contact person:	<ul style="list-style-type: none"> - Irena Bialek, Institute of Forensic Research, Krakow/PL - Aldo Mattei, Raggruppamento Carabinieri Investigazioni Scientifiche, Messina/I 	□
5.2	(Joint) Projects in 2010 (including MP2009 projects): FFAC (Fingerprint Forensic Advisory Committee)		
<p>After the first meeting had been cancelled due to the ash cloud about Europe in May a second one took place in September 2010. The meeting was centred on dealing with feedback from the 2009 annual meeting with regard to the concept and the procedures.</p> <p>The Draft Proposal and the Working Procedure were rewritten and a process flowchart created. These documents were circulated for consultation prior to the 2010 annual meeting and some preliminary discussion took place during the identification workshop (s. two attachments).</p>			
5.3	Plans for 2011(including MP2009/2010 projects):	Deadline to achieve	Responsible person for action
<ul style="list-style-type: none"> - Update of R&D database - Define research projects also under the Monopoly Frame 		<ul style="list-style-type: none"> May 2011 March 2011 	<ul style="list-style-type: none"> Irena Bialek Aldo Mattei
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6. Joint Databases and Exchange of Information

6.1	Available Databases
	none

6.2	Report on activities in 2010
	- update from IAI 2010 by Marcel de Puit (NFI, NL) at the Annual Meeting
	- update from Interpol Fingerprint Symposium by Marcel de Puit (NFI,NL) at the Annual Meeting

6.3	Plans for 2011	Deadline to achieve	Responsible person for action
	- participation in conference initiated by ENFSI-CSWG	First half-year 2011	Chairperson or other member SC
	- participation at the IFRG (International Fingerprint Research Group) conference in Sweden	June 2011	Chairperson and other WG-members
	- participation to the IAI conference in USA with presentation of the activities of the WG	July 2011	open
	- Crossing Borders' conference at NFI/NL on international collaboration in the forensic field	July 2011	open